



The Strategic Development Planning Authority  
for Edinburgh and South East Scotland

## **MINUTE OF THE MEETING OF THE SESPLAN JOINT COMMITTEE HELD ON 13 MARCH 2017**

### **Committee Members Present**

Councillor Stuart Bell (Chair), Scottish Borders Council

Councillor Lesley Laird (Vice Chair), Fife Council

Councillor Alex Lunn, City of Edinburgh Council

Councillor Ian Perry, City of Edinburgh Council

Councillor Norman Hampshire, East Lothian Council

Councillor Jim Bryant, Midlothian Council

Councillor Joe Wallace (substituting for Councillor Parry), Midlothian Council

Councillor Ron Smith, Scottish Borders Council

Councillor Tony Boyle, West Lothian Council

### **Apologies**

Councillor Tim Day, East Lothian Council

Councillor Kelly Parry, Midlothian Council

Councillor John Wincott, Fife Council

Councillor Cathy Muldoon, West Lothian Council

### **In Attendance**

Graeme Marsden, SESplan

Lynne McMenemy, SESplan

Alice Miles, SESplan

David Leslie, City of Edinburgh Council

Iain McFarlane, East Lothian Council

Pam Ewen, Fife Council

Peter Arnsdorf, Midlothian Council

Lesley Birrell, City of Edinburgh Council (Clerk)

**1. APOLOGIES FOR ABSENCE & SUBSTITUTIONS**

Apologies had been received from Councillors Day, Parry, Muldoon and Wincott. Councillor Wallace was substituting for Councillor Parry (Midlothian Council).

**2. ORDER OF BUSINESS AND ANY URGENT MATTERS**

The Chair reported that there were no changes to the order of business or urgent matters to be considered.

**3. MINUTE OF MEETING OF THE JOINT COMMITTEE OF 28 NOVEMBER 2016**

The minute of meeting of the Joint Committee of 28 November 2016 was submitted and approved as a correct record.

**4. STRATEGIC DEVELOPMENT PLAN 2 SUBMISSION**

The Joint Committee considered a report (copies of which had been circulated) by the Acting Strategic Development Plan (SDP) Manager seeking:

- Approval of the Summary of Unresolved Issues and to note the representations received set out within the Schedule 4s and attached as Appendix 1 to the Report;
- Agreement that no modifications are made to the Proposed Plan published in October 2016;
- Delegated authority to the SDP Manager and Chair of the Project Board to undertake editorial changes and finalise the Schedule 4s and related material for submission to Scottish Ministers for Examination;
- Approval of the Report of Conformity with the Participation Statement attached as Appendix 2 to the Report; and
- Approval of the unmodified Proposed Plan for submission to Scottish Ministers by no later than 27 June 2017.

There were no comments from Joint Committee members on Issues 1 – 13 and 15 – 17.

Under Issue 14, the Acting SDP Manager advised that Transport Scotland had circulated the Cross Boundary Study to SESplan on the 8 March. The Study considers how growth such as new housing and employment as set out in the approved SDP1 will impact on transport movements which cross local authority boundaries within the region. The key components of the Study are to predict transport impacts that cross local authority boundaries and which may occur as a result of development from the approved SDP1, identify possible transport interventions which would resolve these transport impacts, to set out the type, scale and cost of these interventions and to understand how effective these interventions would be. As set out in the

Proposed Plan this information will be used to inform the Supplementary Guidance on a Cross Boundary Developer Contributions Framework.

Members considered that the evidence behind the Plan indicates that the additional transport impacts as a result of the Proposed Plan are minimal. However, given the importance of the Study, Members considered that it would be appropriate to defer a decision on the submission of the Proposed Plan for Examination until such time as the final Study is received and the impacts of the Study can be fully understood.

### **Decision**

- 1) To approve, in principle, the summary of unresolved issues 1 – 13 and 15 – 17 and note the representations received set out within the Schedule 4s referred to in Section 2 of the report and detailed in Appendix 1 of the report.
- 2) To agree, in principle, that no modifications are made to the Proposed Plan published in October 2016.
- 3) To delegate authority, in principle, to the Acting SDP Manager and Chair of the Project Board to undertake editorial changes and finalise the Schedule 4s and related material for submission to Scottish Ministers for examination as set out in Section 3 of the report.
- 4) To approve, in principle, the report of conformity with the Participation Statement as detailed in Appendix 2 of the report.
- 5) To approve, in principle, the unmodified Proposed Plan for submission to Scottish Ministers by no later than 27 June 2017.
- 6) To note the representation from Transport Scotland as summarised in paragraph 2.29 of the report and that the draft cross boundary study was received by SESplan on 8 March 2017.
- 7) To request Transport Scotland to submit the final study to SESplan by 30 April 2017.
- 8) To note that officers would review Issue 14 (Strategic Transport Improvements) and report to the next SESplan Joint Committee meeting.

## **5. DEVELOPMENT PLAN SCHEME 9**

The Joint Committee considered a report (copies of which had been circulated) by the Acting SDP Manager presenting the proposed Development Plan Scheme No.9 (DPS 9) for approval.

The DPS included a Participation Statement setting out how, when and whom SESplan would consult on the various Strategic Development Plan (SDP) Stages.

### **Decision**

- 1) To approve the proposed Development Plan Scheme No.9 (DPS 9) including the timeline and

Participation Statement for SDP2 submission to Scottish Ministers as set out in Appendix 1 of the report.

- 2) To note that the DPS would be reviewed and published at least annually.
- 3) To authorise the Acting SDP Manager, in consultation with the Chair of the Project Board to make any necessary minor editing and design changes to DPS 9 prior to publication.

## **6. 2016 ANNUAL HOUSING UPDATE**

The Joint Committee considered a report (copies of which had been circulated) by the Acting SDP Manager presenting the 2016 annual housing update. Members felt it would be helpful if future reports set out the differential between marketable private housing and affordable social housing need.

### **Decision**

- 1) To note the summary and content of the Annual Housing Update as set out in Appendix 1 of the report.
- 2) To agree that the Annual Housing Update be produced on an annual basis instead of by a specific end of year timescale to ensure more effective co-ordination.
- 3) To note that SESplan would prepare an easy read non-technical summary to be read alongside the Annual Housing Update.
- 4) To authorise the Acting SDP Manager in consultation with the Chair of the Project Board to make any necessary minor editing changes.

## **7. FINANCIAL UPDATE**

The Joint Committee considered a report (copies of which had been circulated) by the Acting SDP Manager presenting an update on the SESplan Operating Budget for 2016 - 2017 and 2017 - 2018 following discussions at the SESplan Joint Committee on 28 November 2016.

### **Decision**

- 1) To note the updated forecast expenditure against the approved Operating Budget for 2016 / 2017 set out within Appendix 2 of the report.
- 2) To approve the updated Operating Budget for 2017 / 2018 set out within Appendix 2 of the report.
- 3) To note that member contributions for financial year 2017 / 2018 had been reduced and were set at £44,000 (excluding VAT) per authority (as set out within Appendix 2 of the report), payable to Fife Council by the 30 April 2017.
- 4) To note that member authorities were required to ratify the decisions above and to make

their required contributions subsequently.

- 5) To note that an Operating Budget for 2018 / 2019 would be brought to the November 2017 meeting of the SESplan Joint Committee.

#### **8. ANNUAL AUDIT PLAN 2016-2017**

The Joint Committee considered a report (copies of which had been circulated) by the Acting SDP Manager presenting SESplan's Annual Audit Plan for 2016 / 2017.

##### **Decision**

To note the Annual Audit Plan for 2016 / 2017 as set out in Appendix 1 of the report.

#### **9. PLANNING REVIEW**

##### **Decision**

To note that the Project Board had agreed that, as each Local Authority had not finalised their own views on this issue, no SESplan representations would be submitted to the consultation.

#### **10. VALEDICTORY**

The Chair commended the Joint Committee members and David Leslie, as Chair of the Project Board for their work and commitment of over the past 5 years into making sure SESplan 2 was in place. He also gave thanks to the SESplan Manager and her staff for their work and advice to members. Final thanks were recorded to Councillors Bell and Laird and their predecessors as Conveners and Vice-Conveners of SESplan for the workshop sessions for members which had proved to be extremely successful in informing the work of the Joint Committee.